

AGENDA
SCHOOL COMMITTEE MEETING
Location: School Committee Room

Zoom Link:

<https://auburn-k12-ma-us.zoom.us/j/86935934463?pwd=dUJMUU5ZSjRMbm82Q2o5MGQ4cXNoZz09>

February 3, 2021, 6:30 p.m.

CALL TO ORDER:

CITIZENS' COMMENTS:

SPECIAL RECOGNITIONS:

Joan A. "Red" (Adshead) Polakowski, 78, passed away peacefully in the loving presence of her husband James R. Polakowski, on Monday, January 18, 2021, in the comfort of their home.

She leaves their son, Timothy J. Polakowski, of Campbell, CA; her siblings: Jane McGrath, of Worcester, Richard "Rick" Adshead and his wife Darcy, of Arizona, and Tom Adshead, of Florida; her brother-in-law, Philip Polakowski and his wife Renee, of West Boylston; her nieces and nephews as well as many friends and neighbors who were with her for her 10-plus years of suffering. Joan was predeceased by her daughter, Kristin Marie Polakowski, and her parents, Richard and Constance (Brissette) Adshead.

Born in Worcester and raised, educated in Auburn, Joan was a 1961 graduate of Auburn High School. She then attended Worcester State University, where she received her Bachelor's degree in Education, and later, her Master's. Joan married the love of her life, James, on November 21, 1964 and shared the next 56 years together in Auburn where she also spanned her 42 year-long career in teaching in the Auburn Public Schools.

STUDENT REPRESENTATIVES INTRODUCTION / REPORT

Information

Aaron Zheng and Jasmyn Gates

MINUTES: 1/20/2021 for Approval

Action

SUPERINTENDENT'S REPORT

Donation of PPE to Pakachoag School

Action

Mrs. Stanick recently informed me that the Pakachoag School Nurse received a donation of 50 sponge shields from 1800shields in Beverly Hills, CA. It is my recommendation that you accept these with gratitude. Please see the attached thank you note.

Recommended Motion:...to accept with gratitude the 50 sponge shields donated by 1800shields to Pakachoag School.

UNFINISHED BUSINESS:

COVID Update

Information

It has been a good week with respect to COVID Positives this week. As of the writing of this report we have 5 cases this week (Monday 4, Tuesday 1, Wednesday 0, Thursday 2). I will update the case count through this week and through next Wednesday. Nevertheless, we are seeing COVID Positive cases trending downward, which is encouraging. We are, however, far from "out of the woods." Wearing masks, sanitizing hands, and avoiding large crowds will continue to be important for the foreseeable future as vaccination efforts slowly ramp up across the state and country.

We are fielding many inquiries regarding the status of school moving forward as vaccinations are starting to occur. We are prepared to begin vaccinations as soon as we receive them. We are currently scheduled in Phase 2.3. The

best estimate currently has school personnel receiving Dose One at the end of February. From there, it will be approximately 4-6 weeks before Dose Two is available. From there, it will be 2 weeks for full efficacy to be reached. We are also watching the potential for a March surge that may or may not happen due to mutations of the COVID virus. That is where we are right now. I will keep everyone apprised as developments unfold over the next two months.

COVID Presentation

Information

As we discussed and agreed upon last week, Ms. Leah Gauthier, APS Nurse Leader is with us tonight to share the presentation that she and our other nurses held with our faculties two Wednesdays ago. This was a proactive presentation the nurses sought to create and share with the school community to remind and reassure all that we are as safe as we can be given the situation we found ourselves in at the moment. Leah will go through the presentation quickly and also discuss how the Central Office, the Nurses, and Auburn DPH triangulate findings and work together to assess, diagnose, and resolve issues related to COVID.

Superintendent's Entry Plan

Information

I wanted to update the committee on the beginning of my entry plan. Surveys have been out to faculty and families for the last two weeks. We have about 300 responses. Incredible amounts of positive comments, but more importantly, some really thoughtful feedback about places we can grow as a district. I will be looking to bring preliminary findings to you in March and a final report to you at the close of the school year. Thank you to everyone for taking time to complete it. The information is really rich.

NEW BUSINESS:

M.A.S.S. Mid-Winter Meeting

Information

I had the privilege of attending the MASS Mid-Winter meeting in early January. The featured speaker was Dr. Mark Brackett, the founder of the Yale University Center for Emotional Intelligence. He presented the highlights from his powerful new book titled "Permission to Feel." His book captures his 25 years studying emotional intelligence and the presentation of a new mindset around the power of emotions to transform our lives. Using science, passion, and lively storytelling, this book serves as a guide for understanding our own and others' emotions, as well as provides innovative strategies for developing emotional intelligence in adults and children so that emotions help, rather than hinder, our success and well-being. It found it to be authentic and relatable from the point of view as an adult, child, parent, teacher, human, pretty much everyone. Each of you have a copy for your own personal review and reference. Dr. Chamberland and I will be reading this and see where it might fit in with our current SEL approaches in the district.

AMS/AHS Honor Rolls

Information

As we do every year, we celebrate our students at AMS and AHS for academic excellence at the conclusion of each trimester. This year we took a different approach than in past years. Mr. Desto and Mr. Delongchamp penned letters of congratulations to students and disseminated them and we posted a Superintendent's Scroll of Honor that is posted on our website and on Facebook. It was a pleasure to recognize so many students, and we look forward to doing the same thing at the conclusion of the next two trimesters.

AMS NJHS Induction

Information

Dr. Chamberland and I had the pleasure of attending the middle school's NJHS induction ceremony on Thursday evening, January 28th. This year thirty-five 7th graders and one 8th grader were found by the faculty selection committee to have satisfactorily met the five tenets of membership which include: scholarship, character, leadership, service, and citizenship. Congratulations, again, to this year's class. Also thank you to the faculty, the administration, and advisers, Mrs. Melissa Dupuis and Mrs. Sherrie Watson.

We the People

Information

The 2021 “We the People” competition takes place virtually through the Edward M. Kennedy Institute at UMass-Boston on Saturday, January 30th. Forty-Seven students are participating under the direction of faculty advisers Mr. Spencer Kennard and Mr. Vincent Benacchio. I will update where they ranked on Wednesday evening.

TEACHING/LEARNING REPORT:

SeeSaw

Information

As you know, Seesaw is a communication platform that was purchased for use by Bryn Mawr and Pakachoag Schools for this school year. The platform allows teachers to assign activities, provide feedback to students and to create a portfolio of work for each student. Students can complete activities and assignments in the virtual platform using drawing tools, writing tools, along with video and audio recording. Seesaw contains many accessibility features and thus, we have expanded the use of Seesaw to our substantially separate classrooms across the district. This has been very well received by families and staff.

Tiered Focus Monitoring

Information

Every three years the Office of Public School Monitoring (PSM) conducts a review in the areas of special education and civil rights through a process called Tiered Focused Monitoring (TFM). This year PSM will be conducting approximately 130 reviews; our school district is scheduled for a TFM-Group B review during the 2021-2022 school year. All districts scheduled for a TFM-Group B review during the 2021-2022 SY will be conducting a self-assessment through the Web-based Monitoring System (WBMS).

The Tiered Focus Monitoring Process requires a significant amount of data collection, document collection, data analysis, surveys, reflection and discussion. The Self Assessment window opens February 1st and will end in May of 2021. Site visits will take place next school year.

BUSINESS/FINANCIAL REPORT:

Establishment of Scholarship in Memory of Edward Bedard

Action

The Auburn High School community would like to establish a scholarship in memory of Edward Bedard to be awarded yearly to students who are enrolled in Technology classes at Auburn High School. The scholarship will be funded by donations collected at the annual home basketball games between Auburn High School and Oxford High School. In order to accept these donations, a special revenue account needs to be set up with the Town requiring your approval.

Recommended motion:...to approve the establishment of a special revenue account entitled, “Edward Bedard Memorial Scholarship,” in order to accept donations and award scholarships yearly.

Onboarding of a Chef/Culinary Manager

Action

Mrs. Janice King, Director of Food Services has included in your packet a memo recommending the hiring of a Chef/Culinary Manager to begin working at Auburn High School due to a recent vacancy occurring through a department transfer. This newly-defined position will help to expand our District culinary training for all school cafeteria managers and staff, while performing the role of AHS Cafeteria Manager. The position will not only expand the skills of our staff, but also assist in preparing menu options and supporting promotions within the District that will help to attract increased student participation at each school

Recommended motion:...to support the hiring of a Chef/Culinary Manager to work at the Auburn High School and all District schools, to provide culinary training and student outreach through expanding menu choices, enhancing food preparation skills with staff and supporting efforts to increase student participation.

Bus Application for 2021-2022 School Year

Action

Mrs. Wirzbicki is seeking your approval of the bus application for the 2021-2022 school year. The fee remains at \$100 for those students who have to pay (Grades 7 through 12 and Grades K-6 who live less than 2 miles from

the school they attend) with a family cap of \$250. The late fee remains at \$100 per child, no cap. The due date will be June 1, 2021.

Recommended motion:...to approve the bus application for the 2021-2022 school year.

Year to Date Budget Report

Information

Mrs. Wirzbicki has provided a year to date budget report. She would be happy to answer any questions.

Budget Transfers

Action

Mrs. Wirzbicki has provided budget transfers between the same series for your information as well as transfers between different series requiring a vote of approval.

Recommended Motion:...to approve the transfers between the series as presented.

POLICIES:

Action

There are three policies for approval on 2nd Reading:

BB, School Committee Legal Status on 2nd Reading

BDA, School Committee Organizational Meeting on 2nd Reading

IHBF, Homebound Instruction, with Tracking Changes on 2nd Reading

Recommended Motion:...to adopt the above-names policies on second reading.

Adjournment:

Recommended Motion:...to adjourn for the evening.

MINUTES
SCHOOL COMMITTEE MEETING
Location: School Committee Room
January 20, 2021, 6:30 p.m.

In Attendance

George Scobie
Jessie Harrington
Gail Holloway Joined via Zoom
Dottie Kauffman Joined via Zoom
Meghan McCrillis

Casey Handfield
Beth Chamberland
Cecelia Wirzbicki Joined via Zoom

CALL TO ORDER:

CITIZENS' COMMENTS:

SPECIAL RECOGNITIONS:

Dr. Handfield took a minute to note that, politics aside, we saw history made today with Kamala Harris being sworn in as the first female vice president of the United States. It was a moment, he said, that he shared with his daughter that they will never forget. It was a day where we will always remember where we were and what we were doing.

STUDENT REPRESENTATIVES INTRODUCTION / REPORT

Aaron Zheng and Jasmyn Gates

Neither student was able to be in attendance.

MINUTES: 1/6/2021 for Approval

Mrs. Harrington made a motion to accept the minutes of the January 6th meeting; Dr. McCrillis seconded the motion and it was unanimously approved.

SUPERINTENDENT'S REPORT

COVID Update

Dr. Handfield noted that faculty, staff and students reported back to school in person on Monday, January 11th. He visited every building on Tuesday, January 12th, and suffice it to say that the majority of faculty, staff and students he spent time with were happy to be back in school. As previously reported the AtmosAir units are now in all classrooms and operating without issue. Mr. Fahey and his team will continue to maintain records of air quality in our buildings and classrooms as has been the case since September.

Dr. Handfield also noted that similar to what we saw the Monday after Thanksgiving, the Monday after New Year's (the week we were remote) we reported 33 cases between the period of December 22 - January 4. Between January 5 - 8 there were 13 additional cases, January 11-15 there were 20 cases, and for this week as of today, January 20, 2021 there are 6 cases.

Dr. Handfield noted that we are headed in the right direction. A Telegram article noted about a 2 ½ % downturn in cases.

He was asked what the status was regarding teacher vaccinations and he noted that the Department of Public Health is currently lobbying to move districts up the ladder. If DESE wants schools to stay open, we need the vaccine! They cannot talk out of both sides of their mouth.

The Auburn Board of Health is in full support and sees the urgency of this in order to keep schools open.

The Chair thanked the Auburn leadership, Dr. Handfield and Dr Chamberland, for keeping us all safe through contact tracing and being completely transparent. It was comforting. He also noted that some children have not been in school now for nearly a year so thank you, thank you, thank you for getting our students in schools.

Dr. Chamberland noted that there had been a nursing presentation for the preschool staff, the invitation to attend being offered to the Central Office staff, this morning. We are all rowing in the same direction.

Dr. Handfield noted that the School Nurses have made 1600 entries tracking COVID. It is mind-numbing but a total team effort.

Request for BOH Input

Dr. Handfield reported that, as requested last week by Mrs. Kauffman, Dr. Chamberland did have a conversation with Darlene Coyle, the town's Director of Health and Inspectional Services, about offering comments and insight from a community health perspective regarding Town Manager Jacobson's statement regarding the elevated level of COVID Positive citizens in Auburn, and any potential concerns regarding the safe operation of our schools. Director Coyle stated she did not feel comfortable offering statements for the Board of Health as she is not their spokesperson. The School Committee is the governing board regarding whether or not schools open or close or choose to allow co-curricular activities to move ahead or the usage of facilities (to name a few). Director Coyle consults with the schools to ensure we are doing things as safely as possible, given the guidance we continue to receive from MASS DPH and DESE. Based on this information, Dr. Handfield stated that he would leave it to the Committee to discuss how to move forward.

It was noted that once teachers are scheduled to receive the vaccine that it would make sense to not give it to entire school on the same day but rather stagger the shot, especially as the second vaccine is reportedly worse than first, but nothing terrible. However, it may mean a staff member is out for a day to deal with the symptoms.

AVC Annual Report and Financial Statements

For information purposes, Dr. Handfield presented the Assabet Valley Collaborative's FY 2020 Annual Report and approved Financial Statements. These two documents do not need a vote to approve from the members, but as a member district it is required that they are shared with the Committee and accepted by them.

Dr. McCrillis made a motion to accept AVC's FY 20 Annual Report and Approved Financial Statements. Mrs. Harrington seconded the motion and it was unanimously approved.

UNFINISHED BUSINESS:

FY '22 Draft Budget

Dr. Handfield stated that as discussed at the January 6th meeting, our draft budget for FY'22 in the amount of \$27,988,540.45 was sent forth to the Town Administration. As previously stated, this represents a 2.89% increase over the approved amount at Fall Town Meeting last October and a 0.99% increase over the approved amount at Spring Town Meeting last June. With the release of the most recent stimulus monies from Washington, funds will

be coming to school districts soon. When there is a clearer picture of what that looks like Dr. Handfield will bring it forward to the Committee for discussion.

NEW BUSINESS:

COVID Pool Testing Initiative

Dr. Handfield shared that as was announced last week by Governor Baker, the state is expanding its pool testing initiative. There are many considerations for individual districts to contemplate before deciding whether or not to engage in this initiative. Districts were asked to indicate preliminary interest by January 18th. We have placed APS on this list, but our considerations include: cost (the first six weeks are free, but then it is on us at a significant cost of \$5 per test or \$10,000 a week), logistics (not certain current school personnel could handle this task), practicality (time lost out of the school day to participate), protocols (if a student in a pool of 20 comes up positive, the whole cohort is out until tested again), and benefit (school districts doing this do not have the ZippSlip or contact tracing that APS does. Also would this encourage “drug and drop?” and it is all in or all out.

TEACHING/LEARNING REPORT:

Dr. Chamberland shared some professional development opportunities that are being made available for staff based on the information received from the recent staff surveys:

Massachusetts Partnerships for Youth

We have initiated membership in the Massachusetts Partnerships for Youth, Inc. to provide our staff with high quality professional development. Massachusetts Partnerships for Youth, Inc. is a non-profit 501.c (3) organization that provides training, fosters collaboration, and develops programming to increase the health and safety of students. MPY is committed to bringing cutting-edge information and high quality trainings to our constituents and endeavors to provide solution-oriented, community-based, multi-disciplinary approaches to reducing and ideally eliminating risky behaviors for youth. Professional Development covers a wide range of topics including conversations about race, substance abuse, executive functioning, cultural proficiency, trauma, mindfulness, anxiety and many others. We are excited to offer this to our staff.

Professional Development

In an effort to support both the continued growth of our staff along with providing them with the resources needed for recertification, we will also be offering staff options for professional development in the areas of Universal Design for Learning(UDL) and supporting English Language Learners in the classroom. These will be primarily self paced to provide staff with flexibility. Support staff will be provided with training related to technology use in the classroom.

High School Senior Internship in Education Project

The Department’s Connecting Activities initiative and the Commonwealth Corporation’s YouthWorks program have developed the High School Senior Internship Education Project, an educator internship project for spring 2021 that is open to high school seniors in good academic standing in **all districts**. Districts will be able to place high school seniors in paid education internships within their district. The internships can include tutoring, supervising students at lunch or recess, and supporting classroom teachers. Funding for this project is provided by the Department of Elementary and Secondary Education. We have 9 seniors from Auburn High School who are potential candidates for this program and we await notification on how many will be funded. The goals of this project are:

- To offer high school seniors the opportunity to complete a paid work-based learning education internship working in grades K-8.

- To accelerate the growth of the teacher pipeline in MA with a particular focus on increasing racial/ethnic diversity.
- To improve educational outcomes for underserved students, particular younger learners, due to the pandemic.

BUSINESS/FINANCIAL REPORT:

Year to Date Budget Report as of January 15, 2020

Mrs. Wirzbicki provided a year to date budget report as of January 15, 2021.

Budget Transfers

Mrs. Wirzbicki provided budget transfers between the same series for the Committee's information as well as transfers between different series requiring a vote of approval from them.

Mrs. Harrington made a motion to approve the transfers between the series as presented. Dr. McCrillis seconded the motion and it was unanimously approved.

POLICIES:

Dr. Handfield shared that there were three policies for the Committee's review and approval:

BB, School Committee Legal Status for review and to be added/1st Reading

BDA, School Committee Organizational Meeting for review and to be added/1st Reading

IHBF, Homebound Instruction, with Tracking Changes for review and update/1st Reading

Dr. McCrillis made a motion to approve the above-mentioned policies, all on first reading; Mrs. Harrington seconded the motion and it was unanimously approved.

Adjournment:

At 7:29 p.m., there being no further business to discuss, Dr. McCrillis made a motion to adjourn for the evening; Mrs. Harrington seconded the motion and it was unanimously approved.

Respectfully submitted,

Ailaine Zautner

Recording Secretary

Referenced Documents:

Minutes; Update on Flu Vaccine for Students; ACV Financials and Annual Report; Pooled Testing Initiative for K-12 Schools, 1-12-21 PPT; Year to Date Budget Report; Transfers; Policies: BB, BDA and IHBF



*Auburn
Public
Schools*

*"Strive For Excellence"
Casey Handfield Ed D.
Superintendent
5 West Street
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Jennifer A. Stanick
Principal

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January 22, 2021

1800shields
8500 Wilshire Blvd.
Beverly Hills, CA 90211

Good Morning,

On behalf of our school nurse, Kerri Astrella, and the students and staff of Pakachoag Elementary School, I would like to thank you for your donation of 50 Sponge Shields.

Out of an abundance of caution we must be extremely vigilant and these masks will enable us to continue our academic endeavors in a positive manner.

Yours in Education,

Jennifer A. Stanick
Principal

✓ Copy: Dr. Casey Handfield

Mid-Year Check-In

Measures Taken To Support APS through
Covid-19

Presented by the
Auburn Nursing Department

Auburn Public Schools- Hybrid Learning

Our in-person learning model is made possible by a collaboration of multiple departments within the Auburn Public School District, including Administration, Custodial, Nursing, IT, Support Staff, and Faculty, as well as through our BOH, DESE, and the DPH.

It is through our joint efforts that we are able to provide our children the opportunity of in-person learning. The Nursing Department would like to share with you the measures we take for our school community on a day-to-day basis.

Readiness Guide- Nursing Protocols

Our Nursing Department and Administration, as well as a panel of parent volunteers worked over the summer to create a readiness plan to get children safely back into the classroom in accordance with guidance and requirements from the Auburn BOH, DESE, and the DPH.

As CDC guidance changes, and with recommendations from our Auburn BOH, our protocols are updated to reflect the most current guidance. To read more about our Auburn Readiness plan, click here: [Auburn Readiness Guide](#)



Auburn Board of Health



Weekly collaboration takes place with our Administrators, District Nurse Leader, and the town Board of Health. The Auburn Board of Health assists with in-school protocols, public health initiatives, and implementation of new guidance from the CDC.

The nurse leader receives frequent reports from the BOH of confirmed COVID positive cases so we may cross check our data.

Sanitation, Hygiene, Distancing

Measures Taken

- Face Masks
- Hand Sanitation
- Building Sanitation
- Social Distancing
- Air Quality Improvement
- Spacing on Busses
- Hybrid Cohorts
- Smaller Classroom Sizes
- Staff and Family Education

Implementation

A 2-ply disposable or cloth face covering is required for school. Each health office is supplied with backup masks should a child or staff member need one. Classrooms are cleansed thoroughly daily, and receive a deep cleaning on Wednesdays and Saturdays. Air purification filters have been placed in each classroom. Hand washing and sanitation stations are available throughout our buildings. Desks are spaced, class sizes are reduced, and hallways are either split, or traffic flow is directed to allow for social distancing in the buildings. Families and staff are educated on the latest guidance from the CDC.

Air Quality Improvement

Each of our classrooms and nursing offices have been outfitted with a Atmos Bi-Polar Ionization Air Purification unit to ensure consistent high quality air purification throughout our district.

The patented ionization tubes within the unit clean the air without utilizing unsafe chemicals or creating any unwanted byproducts. AtmosAir seeks out contaminants in the air and neutralizes them and will eliminate or reduce toxic mold, volatile organic compounds, bacteria, dust particles and odors in indoor spaces.



ZippSlip- Attendance Attestation Form

Our first line of defense

Each morning, students and staff complete a secured, online attestation form. The form asks questions related to health, current symptoms/illness, recent travel, symptomatic household members, and if they are a close contact to a confirmed positive case.

The screening questions below MUST be completed prior to the start of each school day for all staff. Please remember, if you do not feel well, you should stay home to ensure there are no COVID-19 symptoms present.

1. IN THE LAST 24 HOURS, have you experienced any of the following symptoms that are not otherwise the result of a preexisting medical condition? Chills, Congestion or Runny Nose-not due to another chronic condition such as allergies, Cough-not due to another chronic condition, Diarrhea, Fatigue-When in combination with other symptoms, Headache-When in combination with other symptoms, Muscle pain-When in combination with other symptoms, Nausea or Vomiting, New Taste or Smell Disorder, Rash on Toes or Fingers, Shortness of breath or difficulty breathing, Sore throat, Temperature at or above 100 degrees F.

☐ Yes ☒ No

2. In the last 14 days have you been identified as a 'close contact' of someone who has tested positive for COVID 19?

☐ Yes ☒ No

3. Do you have a household member who is symptomatic and currently awaiting COVID 19 test results?

☐ Yes ☒ No

4. In the last 14 days have you traveled internationally or to a state NOT on the Massachusetts Safe Travel List?

☐ Yes ☒ No

5. I am an APS staff member and I will attend school today.

☒ Yes ☐ No

ZippSlip- Attendance Attestation Form, Cont.

How it works...

Nurses track slips each morning. Although we have a high compliance rate among our school community, we do contact families who have not completed a form. We also follow up on all instances of sickness, travel, identification as a positive case or close contact, or a person reporting sickness within a household.

All case notes are managed securely by a nurse, and each family receives a follow up call or email to ensure protocols are understood. Cases are followed until we are able to provide clearance for a safe return to school date. Nurses collaborate to support faculty or students with in-district family members to ensure families are supported and advised on return to school dates. Furthermore nurses provide information on free testing sites, DPH documents, and their contact information for any other concerns.



Case Investigation and Contact Tracing

The Auburn Nurses work as a collaborative team to investigate, track and report each instance of sickness, travel, COVID positive case, or close contact case. **The Auburn Nursing Department receives a report from the Auburn Board of Health on all positive case in order to cross check our data.**

To date Auburn Nurses have investigated and resolved over 1600 cases. As of January 14th, 2021, this has resulted in the identification of 137 positive cases among our school community, and nearly 300 close contacts. All cases were followed and supported by a school nurse.

Reporting On Positive Cases

When a nurse has received notification of a positive case, contact tracing efforts are immediately completed. **In most cases, our positive community members have not been in the building in the last 48 hours.** Close contacts are typically not identified in school due to:

- ZippSlip forms prior to school arrival to account for symptomatic, close contact, and positive household cases.
- Early detection to ensure anyone meeting at risk criteria stays home.
- Quarantine/Isolation guidance provided immediately to anyone identified as a close contact.
- 6 feet spacing within the classrooms, cafeterias, and common areas.
- Smaller class sizes, reduced hallway traffic and bus capacity.
- Cohorts that have children in-person learning 2 days per week.
- Remote learning/working opportunities for students or staff awaiting clearance to return.

How We Notify Our Community of Positive Cases

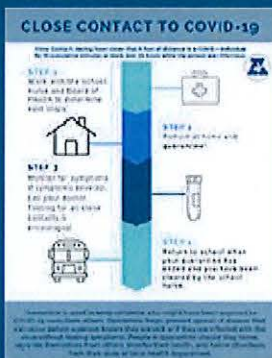
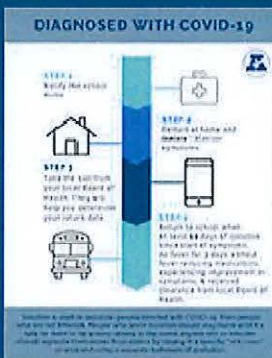
Administration and the District Nurse Leader are notified immediately of any positive case, and the family is supported with education regarding symptoms, isolation requirements, and return to school dates. While maintaining confidentiality, close contacts are identified as applicable in each case, and provided with information regarding care management, quarantine requirements, and free testing locations.

Dr. Handfield reports cases through a one-call email notification system to staff and families, and a dashboard of our data is available to the public [here](#).

The district lead nurse reports all positive cases to DESE on a weekly basis.

Staff and Family Education

Staff and Family Education



Auburn Nurses provide administrators, faculty, and families with the latest guidelines recommended by the CDC. We also create easy to read infographics, presentations, newsletters, and posters that are displayed throughout our building. Literature is emailed to all community members who report sickness, close contact, or travel. Nurses have held virtual town hall meetings, and are available via email or by phone during standard school day hours for any questions our school community members may have.

We Are Auburn Strong!



Our Auburn Nurses continue to work together to support our staff and students in our community. We thank our local BOH for their continued support and guidance as we continue with our hybrid learning model. We also thank all of our teachers and staff for practicing social distancing, completing ZippSlips, wearing masks, cleaning, and for your flexibility. We are so fortunate to have children in our buildings! We are Auburn Strong!



Nurses

Do you have a question related to a health matter? Ask a nurse!

Leah Gauthier, District Nurse
lgauthier@auburn.k12.ma.us

Dottie LaBouef, AHS
ahsnurses@auburn.k12.ma.us

Jo Truong, AHS
ahsnurses@auburn.k12.ma.us

Karin Sjogren, AMS
ksjogren@auburn.k12.ma.us

Shannon Palinkas, SWIS
spalinkas@auburn.k12.ma.us

Kate Durgin, SWIS
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Marianne Sabatalo, Bryn Mawr
msabatalo@auburn.k12.ma.us

Kerri Astrella, Pakachoag
kastrella@auburn.k12.ma.us

Sarah Lemovitz, Preschool
slemovitz@auburn.k12.ma.us



AUBURN HIGH SCHOOL

"Home of the Rockets"

Established 1935

99 Auburn Street
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Phone: (508) 832-7711
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Casey J. Handfield, C.A.G.S.
Principal

Tess C. Jarvis, C.A.G.S.
Director of School Counseling

Eileen B. Donahue, M.Ed.
Assistant Principal

Brian Davis, B.A.
Director of Athletics

October 20th, 2020

Dear School Committee,

We are requesting to establish the Edward Bedard Memorial Scholarship. Mr. Bedard, who was a long time Teacher & Department Head, suddenly passed away last November. We would like to continue his legacy at Auburn High School by offering a scholarship to students who are enrolled in Technology Classes at Auburn High School.

The recipient will receive the payment directly after proving first semester attendance as well as first term grades/transcripts. The Scholarship will be in the amount of \$300 per student.

Edward Bedard was a lifelong resident of Oxford, MA, therefore, the Scholarship is being funded by donations collected from the Annual Home Basketball games between Auburn High School and Oxford High School.

Please consider approving the Edward Bedard Memorial Scholarship.

Sincerely,

Mr. Brian Davis
Athletic Director
Auburn High School



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Food Services Director
Janice King
jking@auburn.k12.ma.us ;

Auburn High School
Daniel Delongchamp
Principal
Eileen Donahue
Assistant Principal

Auburn Middle School
Gregg Desto
Principal
Matt Carlson
Assistant Principal

Swanson Road Intermediate School
Susan Lopez, Ed.D.
Principal
Jessica Pitsillides
Assistant Principal

Bryn Mawr School
Marie Mahan
Principal

Pakachoag School
Jennifer Stanick
Principal

School Committee
George Scobie
Chairperson

Jessie Harrington
Vice Chairperson

Members:
Gail Holloway
Dorothy Kauffman
Meghan McCrillis

**Recommendation for a Chef/Culinary Manager
AHS - Auburn Food Services**

Date: January 25, 2021

To: Auburn School Committee
Casey Handfield, Ed. D.
Superintendent

From: Janice King, School Nutrition Director

RE: Requested Upgrade of Cafeteria Manager Position at AHS to a Chef/Culinary Manager

I would like to recommend that we utilize this opportunity with a vacancy that has just occurred at the high school for Cafeteria Manager. The qualifications and skills for newly defined role would include responsibilities that are food and beverage related and focused to attract a qualified culinary professional that is interested in child nutrition in K-12. I am requesting your consideration and approval to hire for a newly created position, Chef/Culinary Manager at AHS.

The position would assist the School Nutrition Director in a variety of department related responsibilities focused to support the growth of many food related programs for students. The position would provide ongoing culinary training with our managers and staff to expand their baseline cooking skills. The position would assist in many food related initiatives including menu development, product review and recipe development with training to incorporate USDA child nutrition standards and requirements.

The level of food innovation continues to evolve in the K-12 segment and to bring our program to the next level; we very much need to hire individuals with advanced culinary training. The overarching goals of this recommendation are to be able to provide enhanced opportunities for students to experience and enjoy innovative food and beverage choices. To reach these goals, we need to incorporate a higher level of skills within our department related to food knowledge and preparation of menu items. The Chef/Culinary Manager would participate and assist the School Nutrition Director for example, with support for development of food systems, offer food demonstrations for student, promote staff and family food initiatives, support nutrition education, and engage in community outreach programs.

This position would be funded through the Cafeteria Revolving Account and would be a ten-month position. A position description would be developed upon approval of the recommendation. Thank you for your consideration.

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>1122011 PRINCIPAL - BM</u>							
1122011 511160 PRINCIPAL'S SALA	106,875	3,225	110,100	67,753.92	42,346.20	.00	100.0%
1122011 511184 SECRETARY'S SALA	38,072	2,340	40,412	22,586.37	17,825.50	.00	100.0%
1122011 5344 POSTAGE,BRYN MAWR	500	0	500	32.50	.00	467.50	6.5%
1122011 5421 PRINCIPAL'S SUPPLI	2,000	-500	1,500	445.67	150.00	904.33	39.7%
1122011 5442 PRINTING SUPPLIES	4,800	0	4,800	1,744.64	271.84	2,783.52	42.0%
1122011 5734 DUES, PRINCIPAL, B	1,375	110	1,485	1,485.00	.00	.00	100.0%
1122011 5737 PRINC. PROF DEVELO	1,500	0	1,500	239.00	.00	1,261.00	15.9%
<u>1123008 BYRN MAWR SPEC.EDUCATION</u>							
1123008 511170 SPED TEACHERS'	386,424	-170,120	216,304	99,832.56	116,471.39	.05	100.0%
1123008 511172 BRYN MAWR SPED A	455,998	-359,758	96,240	45,521.28	50,718.92	.00	100.0%
1123008 511179 SPED NSTRUCTIONA	116,891	1,011	117,902	54,668.55	63,233.78	.00	100.0%
1123008 512070 SPED SUBSTITUTE	2,000	-511	1,489	.00	.00	1,488.73	.0%
1123008 512079 SPED INSTR. ASSI	5,500	-4,500	1,000	204.00	.00	796.20	20.4%
<u>1123051 TEACH - BM - ELEM ED</u>							
1123051 5100 ELL TUTOR	35,539	896	36,435	19,085.00	17,350.00	.00	100.0%
1123051 511170 TEACHERS' SALARI	895,408	10,443	905,851	419,095.65	486,755.36	.00	100.0%
1123051 511172 MATH PARAPROFESS	19,751	2,137	21,888	11,465.30	10,423.00	.00	100.0%
1123051 511179 INSTRUCTIONAL AS	121,584	2,265	123,849	56,113.73	67,735.08	.00	100.0%
1123051 511180 SPECIALISTS BRYN	203,105	2,477	205,582	94,884.00	110,698.14	.10	100.0%
1123051 512070 TEA SALARIES/SUB	10,000	-7,500	2,500	47.64	.00	2,452.36	1.9%
1123051 512079 INSTRUCTIONAL AS	1,500	2,477	3,977	.00	.00	3,977.24	.0%
1123051 512080 LONG TERM SUBSTI	0	46,919	46,919	20,644.47	26,274.78	.00	100.0%
1123051 512081 PERMANENT SUBSTI	10,500	2,526	13,026	4,342.10	8,684.20	.00	100.0%
1123051 5126 TEACHER IN CHARGE	1,273	0	1,273	587.52	685.44	.04	100.0%
1123051 5127 AFTER SCHOOL PROGR	2,500	0	2,500	.00	.00	2,500.00	.0%
1123051 5128 TECHNOLOGY STIPEND	1,034	0	1,034	477.24	556.78	-.02	100.0%*
1123051 5129 OTHER STIPENDS BRY	8,389	2,086	10,475	4,572.49	5,902.92	.00	100.0%
1123051 5425 MUSIC SUPPLIES	750	-361	389	48.61	.00	340.61	12.5%
1123051 5440 PHYSICAL EDUCATION	750	436	1,186	1,185.78	.00	.00	100.0%
1123051 5510 SUPPLIES, CLASSRM,	13,200	-1,100	12,100	7,648.90	366.43	4,084.67	66.2%
1123051 5514 504 SUPPLIES BRYN	250	0	250	.00	.00	250.00	.0%
1123051 5518 ART SUPPLIES BRYN	1,000	0	1,000	506.50	88.95	404.55	59.5%
1123051 5521 AFTER SCHL PROGRAM	500	0	500	.00	.00	500.00	.0%
1123051 5710 MILEAGE REIMB. TEA	100	0	100	.00	.00	100.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>1124051 TEXTBK - BM - ELEM ED</u>							
1124051 5513 TEXTBOOKS, BRYN MA	1,000	0	1,000	373.97	.00	626.03	37.4%
<u>1125051 LIBRARY - BM</u>							
1125051 511178 MEDIA TECH	46,647	0	46,647	21,529.32	25,117.61	.06	100.0%
1125051 5587 LIBRARY SUPPLIES,	1,000	0	1,000	345.52	.00	654.48	34.6%
<u>1126051 AUDIO/VISUAL - BM</u>							
1126051 5515 SUPPLIES, AUDIOVIS	1,700	0	1,700	1,690.91	.00	9.09	99.5%
<u>1127054 GUIDANCE - BM</u>							
1127054 511176 GUIDANCE SALARIE	73,036	0	73,036	33,708.96	39,327.12	.00	100.0%
1127054 5511 GUIDANCE SUPPLIES,	550	0	550	355.93	.00	194.07	64.7%
<u>1132099 HEALTH SVCS - BM</u>							
1132099 511185 SALARY, NURSE, B	78,922	17,849	96,771	34,064.52	62,706.42	.00	100.0%
<u>1141099 O&P - BM</u>							
1141099 511192 SALARIES CUSTODI	97,426	1,963	99,389	61,162.24	38,226.40	.00	100.0%
1141099 5211 LIGHTS/POWER BRYN	12,000	0	12,000	6,322.60	5,677.40	.00	100.0%
1141099 5214 HEATING FUEL, BRYN	14,500	0	14,500	6,426.54	8,073.46	.00	100.0%
1141099 5231 WATERM BRYN MAWR	5,500	0	5,500	701.06	4,798.94	.00	100.0%
1141099 5232 SEWER USE CHARGE,	3,500	0	3,500	1,795.60	1,704.40	.00	100.0%
1141099 5450 SUPPLIES CUSTODIAL	3,500	0	3,500	14,560.99	513.83	-11,574.82	430.7%*
<u>1142099 MAINT OF PLANT - BM</u>							
1142099 5430 BLDG REPAIRS/IMPRO	18,500	6,456	24,956	19,269.88	5,094.90	591.38	97.6%
<u>1422011 PRINCIPAL - PAK</u>							
1422011 511160 PRINCIPAL'S SALA	107,000	3,225	110,225	67,830.72	42,394.20	.00	100.0%

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1422011 511184 SECRETARY'S SALA	38,072	1,923	39,996	22,170.09	17,825.50	.00	100.0%
1422011 5344 POSTAGE, PAKACHOAG	400	0	400	.00	.00	400.00	.0%
1422011 5421 PRINCIPAL'S SUPPLI	2,000	-500	1,500	465.88	216.03	818.09	45.5%
1422011 5442 PRINTING SUPPLIES	4,700	0	4,700	1,789.70	.00	2,910.30	38.1%
1422011 5734 DUES, PRINCIPAL, P	1,375	219	1,594	1,485.00	109.00	.00	100.0%
1422011 5737 PRINC. PROF DEVELO	1,500	0	1,500	.00	.00	1,500.00	.0%
<hr/> 1423008 PAKACHOAG SPED <hr/>							
1423008 511170 SPED TEACHERS' S	139,941	-46,647	93,294	43,058.76	50,235.22	.00	100.0%
1423008 511172 SPED ABA PAKACHO	31,279	70,579	101,858	40,377.26	60,986.86	493.63	99.5%
1423008 511179 SPED INSTRUCTION	112,231	-45,362	66,869	31,338.48	35,530.46	.00	100.0%
1423008 512070 SPED SUB TEACHER	2,000	0	2,000	.00	.00	2,000.00	.0%
1423008 512079 SPED INSTRUCT AS	3,000	0	3,000	958.80	.00	2,041.20	32.0%
<hr/> 1423051 TEACH - PAK - ELEM ED <hr/>							
1423051 5100 ELL TUTOR	35,539	896	36,435	19,085.00	17,350.00	.00	100.0%
1423051 511170 TEACHERS' SALARI	975,190	-101,969	873,221	395,075.22	475,737.08	2,408.51	99.7%
1423051 511172 MATH PARAPROFESS	16,930	5,111	22,041	11,545.05	10,495.50	.00	100.0%
1423051 511179 INSTRUCTIONAL AS	116,431	-16,869	99,563	49,623.18	49,939.68	.00	100.0%
1423051 511180 SPECIALISTS PAKA	205,583	-1	205,582	94,884.24	110,698.14	-.06	100.0%*
1423051 512070 TEA SALARIES, SU	10,000	0	10,000	1,114.17	.00	8,885.83	11.1%
1423051 512079 INSTRUCTIONAL AS	2,000	8,255	10,255	1,739.14	8,515.70	.00	100.0%
1423051 512081 PERMANENT SUBSTI	10,500	-10,500	0	.00	.00	.00	.0%
1423051 5126 TEACHER IN CHARGE	1,273	0	1,273	587.52	685.44	.04	100.0%
1423051 5127 AFTER SCHOOL PROGR	2,500	0	2,500	.00	.00	2,500.00	.0%
1423051 5128 TECHNOLOGY STIPEND	1,034	195	1,229	672.24	556.78	.00	100.0%
1423051 5129 OTHER STIPENDS PAK	12,289	0	12,289	3,119.24	3,145.67	6,024.09	51.0%
1423051 5425 MUSIC SUPPLIES	750	-27	723	.00	.00	723.00	.0%
1423051 5440 PHYSICAL EDUCATION	750	151	901	901.32	.00	.00	100.0%
1423051 5510 SUPPLIES, CLASSRM,	12,934	-1,850	11,084	5,974.37	2,621.44	2,488.19	77.6%
1423051 5514 504 SUPPLIES PAKAC	250	0	250	.00	.00	250.00	.0%
1423051 5518 ART SUPPLIES PAKAC	1,000	0	1,000	99.34	108.70	791.96	20.8%
1423051 5521 AFTER SCHL PROGRAM	500	0	500	.00	.00	500.00	.0%
1423051 5710 MILEGAE REIMB. TEA	100	0	100	.00	.00	100.00	.0%
<hr/> 1424051 TEXTBK - PAK - ELEM ED <hr/>							
1424051 5513 TEXTBOOKS, PAKACHO	1,000	0	1,000	453.45	.00	546.55	45.3%
<hr/> 1425051 LIBRARY - PAK <hr/>							
1425051 511178 MEDIA TECH	46,647	0	46,647	21,529.44	25,117.61	-.03	100.0%*

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1425051 5587 LIBRARY SUPPLIES,	1,000	0	1,000	.00	.00	1,000.00	.0%
1426051 AUDIO/VISUAL - PAK							
1426051 5515 SUPPLIES, AUDIOVIS	1,700	0	1,700	1,652.81	.00	47.19	97.2%
1427054 GUIDANCE - PAK							
1427054 511176 GUIDANCE SALARIE	83,607	0	83,607	38,587.80	45,019.10	.10	100.0%
1427054 5511 GUIDANCE SUPPLIES,	500	0	500	53.44	.00	446.56	10.7%
1432099 HEALTH SVCS - PAK							
1432099 511185 SALARY, NURSE, P	52,126	4,932	57,058	26,334.48	30,723.56	.00	100.0%
1441099 O&P - PAK							
1441099 511192 SALARIES CUSTODI	97,426	1,963	99,389	61,162.24	38,226.40	.00	100.0%
1441099 5211 LIGHTS/POWER PAKAC	24,000	0	24,000	8,903.12	15,096.88	.00	100.0%
1441099 5214 HEATING FUEL, PAKA	18,000	0	18,000	7,415.58	10,584.42	.00	100.0%
1441099 5231 WATER, PAKACHOAG	4,500	0	4,500	500.60	3,999.40	.00	100.0%
1441099 5232 SEWER USE CHARGE,	2,500	0	2,500	1,405.81	1,094.19	.00	100.0%
1441099 5450 SUPPLIES CUSTODIAL	5,500	0	5,500	16,616.77	652.12	-11,768.89	314.0%*
1442099 MAINT OF PLANT - PAK							
1442099 5430 BLDG REPAIRS/IMPRO	25,500	0	25,500	18,578.81	5,442.46	1,478.73	94.2%
1522011 PRINCIPAL - MS							
1522011 511160 PRINCIPALS' SALA	225,500	6,725	232,225	142,907.68	89,317.30	.00	100.0%
1522011 511184 SECRETARIES' SAL	74,691	3,212	77,903	42,940.94	34,962.00	.00	100.0%
1522011 5344 POSTAGE, MIDDLE SC	3,000	0	3,000	1,096.88	.00	1,903.12	36.6%
1522011 5421 PRINCIPALS' SUPPLI	1,000	-500	500	12.70	.00	487.30	2.5%
1522011 5422 PRINTING SUPPLIES	15,000	0	15,000	66.21	.00	14,933.79	.4%
1522011 5734 DUES, PRINCIPALS,	1,100	0	1,100	1,100.00	.00	.00	100.0%
1522011 5737 PRINC. PROF DEVELO	3,000	0	3,000	.00	.00	3,000.00	.0%
1523008 MIDDLE SCHOOL SPED							
1523008 511170 SPED TEACHERS'	488,808	2,468	491,276	226,742.76	264,533.22	.00	100.0%

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1523008 511172 SPED ABA MIDDLE	69,312	-15,322	53,990	19,299.72	34,689.90	.00	100.0%
1523008 511179 SPED INSTRUCTION	164,168	-13,893	150,275	67,711.10	82,564.38	.00	100.0%
1523008 512070 SPED SUB TEACHER	5,000	0	5,000	.00	.00	5,000.00	.0%
1523008 512079 SPED INSTR ASSIS	6,500	0	6,500	.00	.00	6,500.00	.0%
<hr/> 1523052 TEACH - MS - MS ED							
1523052 5100 ELL TUTOR	36,125	925	37,050	15,906.28	.00	21,143.81	42.9%
1523052 511170 TEACHERS' SALARI	2,735,874	-184,509	2,551,365	1,179,064.60	1,371,566.42	733.96	100.0%
1523052 511179 INSTRUCTIONAL AS	0	10,421	10,421	1,736.84	8,684.20	.00	100.0%
1523052 511180 SPECIALISTS MIDD	569,874	-27,040	542,834	250,538.88	292,295.36	.00	100.0%
1523052 512070 TEA SALARIES SUB	33,000	-16,500	16,500	190.00	.00	16,309.84	1.2%
1523052 512079 INSTRUCTIONAL AS	0	13,822	13,822	1,550.56	.00	12,270.94	11.2%
1523052 512080 LONG TERM SUBSTI	0	46,949	46,949	20,674.50	26,274.78	.00	100.0%
1523052 5127 AFTER SCHOOL PROGR	1,750	0	1,750	.00	.00	1,750.00	.0%
1523052 5128 TECHNOLOGY STIPEND	3,050	0	3,050	1,407.60	1,642.20	.20	100.0%
1523052 5129 OTHER STIPENDS MID	17,424	0	17,424	5,239.40	3,934.05	8,250.55	52.6%
1523052 5317 COMMENCEMENT MIDDLE	2,000	0	2,000	.00	.00	2,000.00	.0%
1523052 5425 MUSIC SUPPLIES	6,153	0	6,153	.00	.00	6,153.00	.0%
1523052 5440 PHYSICAL EDUCATION	1,819	0	1,819	325.20	.00	1,493.80	17.9%
1523052 5510 SUPPLIES, CLASSRM,	18,362	-3,300	15,062	4,193.13	650.00	10,218.87	32.2%
1523052 5514 504 SUPPLIES MIDDLE	500	0	500	.00	.00	500.00	.0%
1523052 5521 AFTER SCHL PROGRAM	250	0	250	.00	.00	250.00	.0%
1523052 5710 MILEAGE REIMB. TEA	500	0	500	.00	.00	500.00	.0%
<hr/> 1524052 TEXTBK - MS - MS ED							
1524052 5513 TEXTBOOKS, MIDDLE	0	229	229	228.53	.00	.00	100.0%
<hr/> 1525052 LIBRARY - MS							
1525052 5587 LIBRARY SUPPLIES,	2,600	0	2,600	.00	.00	2,600.00	.0%
<hr/> 1526052 AUDIO/VISUAL - MS							
1526052 5515 SUPPLIES, AUDIOVIS	1,177	0	1,177	430.14	.00	746.86	36.5%
<hr/> 1527054 GUIDANCE - MS							
1527054 511176 GUIDANCE SALARIE	279,882	0	279,882	129,176.28	150,705.66	.06	100.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1527054 5511 GUIDANCE SUPPLIES	766	0	766	62.40	.00	703.60	8.1%
1532099 HEALTH SVCS - MS							
1532099 511185 SALARY, NURSE, M	62,252	22,481	84,733	39,107.52	45,625.44	.00	100.0%
1535012 MIDDLE SCHOOL ATHLETICS							
1535012 511188 MIDDLE SCHOOL CO	17,500	-17,500	0	.00	.00	.00	.0%
1535052 STUDENT BODY - MS - MS ED							
1535052 5300 MIDDLE SCHOOL OFFI	4,000	0	4,000	.00	.00	4,000.00	.0%
1535052 551086 AWARDS, OTHER, M	1,340	0	1,340	.00	.00	1,340.00	.0%
1535052 5518 ART SUPPLIES MIDDLE	3,032	0	3,032	1,320.82	.00	1,711.18	43.6%
1541099 O&P - MS							
1541099 511192 SALARIES CUSTODI	219,209	4,615	223,824	137,615.04	86,009.40	200.00	99.9%
1541099 5211 LIGHTS/POWER MIDDLE	48,000	0	48,000	32,800.38	15,199.62	.00	100.0%
1541099 5214 HEATING FUEL, MIDDLE	48,000	0	48,000	20,430.75	27,569.25	.00	100.0%
1541099 5231 WATER, MIDDLE SCHOOL	6,000	0	6,000	2,845.49	3,154.51	.00	100.0%
1541099 5232 SEWER USE CHARGE,	3,500	0	3,500	2,186.64	1,313.36	.00	100.0%
1541099 5450 SUPPLIES CUSTODIAL	7,500	0	7,500	18,928.50	660.52	-12,089.02	261.2%*
1542099 MAINT OF PLANT - MS							
1542099 5430 BLDG REPAIRS/IMPRO	55,000	0	55,000	52,068.26	11,577.53	-8,645.79	115.7%*
1622011 PRINCIPAL - HS							
1622011 511160 PRINCIPALS' SALA	243,450	3,525	246,975	151,984.48	94,990.30	.00	100.0%
1622011 511184 SECRETARIES' SAL	133,692	-37,954	95,738	58,886.80	36,620.40	231.04	99.8%
1622011 5344 POSTAGE, HIGH SCHOOL	2,000	0	2,000	19.05	134.38	1,846.57	7.7%
1622011 5421 PRINCIPALS SUPPLIE	1,494	-500	994	501.74	262.21	230.05	76.9%
1622011 5422 PRINTING SUPPLIES	15,403	0	15,403	434.00	.00	14,969.00	2.8%
1622011 5734 DUES, PRINCIPALS,	6,723	0	6,723	5,728.95	.00	994.05	85.2%
1622011 5737 PRINC. PROF DEVELO	3,000	0	3,000	.00	.00	3,000.00	.0%

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<u>1623008 HIGH SCHOOL SPED</u>							
1623008 511170 SPED TEACHERS'	428,654	-50,249	378,405	173,884.64	204,024.10	496.58	99.9%
1623008 511172 SPED ABA HIGH SC	170,330	-38,482	131,849	60,049.32	71,681.82	117.59	99.9%
1623008 511179 SPED INSTRUCT AS	187,986	-76,501	111,485	52,212.31	59,272.50	.00	100.0%
1623008 512070 SPED SUB TEACHER	3,000	0	3,000	.00	.00	3,000.00	.0%
1623008 512079 SPED INSTRUCT AS	6,000	0	6,000	233.62	.00	5,766.38	3.9%
1623008 512080 LONG TERM SUBSTI	0	2,600	2,600	659.74	.00	1,940.26	25.4%
<u>1623053 TEACH - HS - OTHER</u>							
1623053 511170 TEACHERS' SALARI	3,865,857	46,828	3,912,685	1,803,964.06	2,108,721.02	.00	100.0%
1623053 511175 IN HOUSE SUSPENS	40,000	7,035	47,035	28,944.64	18,090.40	.00	100.0%
1623053 511180 SPECIALISTS HIGH	493,003	-58,527	434,476	210,028.02	224,448.14	.00	100.0%
1623053 512070 TEA SALARIES SUB	34,000	0	34,000	4,185.00	.00	29,815.00	12.3%
1623053 512072 SUBS-SAT.MORNING	2,000	0	2,000	.00	.00	2,000.00	.0%
1623053 512076 SUPPLEMENTAL INS	6,500	0	6,500	280.00	.00	6,220.00	4.3%
1623053 512080 LONG TERM SUBSTI	0	48,796	48,796	22,521.24	26,274.78	.00	100.0%
1623053 5128 TECHNOLOGY STIPEND	2,068	0	2,068	954.48	1,113.56	.00	100.0%
1623053 5129 OTHER STIPENDS HIG	14,040	445	14,485	9,505.38	5,448.25	-469.07	103.2%*
1623053 5317 COMMENCEMENT HIGH	15,975	0	15,975	1,333.61	.00	14,641.39	8.3%
1623053 5425 MUSIC SUPPLIES	3,617	0	3,617	389.99	159.01	3,068.00	15.2%
1623053 5440 PHYSICAL EDUCATION	5,197	0	5,197	.00	.00	5,197.00	.0%
1623053 5510 SUPPLIES, CLASSRM,	21,395	-3,300	18,095	2,732.38	.00	15,362.62	15.1%
1623053 5514 504 SUPPLIES HIGH	250	0	250	.00	.00	250.00	.0%
1623053 5518 ART SUPPLIES HIGH	4,595	0	4,595	1,951.34	.00	2,643.66	42.5%
1623053 5710 MILEAGE REIMB. TEA	500	0	500	.00	.00	500.00	.0%
<u>1625053 LIBRARY - HS</u>							
1625053 511178 MEDIA SPECIALIST	93,294	0	93,294	43,058.76	50,235.22	.02	100.0%
1625053 5587 LIBRARY SUPPLIES,	10,550	-2,502	8,048	3,903.71	.00	4,143.93	48.5%
<u>1626053 AUDIO/VISUAL - HS</u>							
1626053 5515 SUPPLIES, AUDIOVIS	1,317	2	1,319	1,318.91	.00	.00	100.0%
<u>1627054 GUIDANCE - HS</u>							
1627054 511176 GUIDANCE SALARIE	420,074	0	420,074	193,880.52	226,193.94	.00	100.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1627054 511184 SECRETARY'S SALA	37,329	3,017	40,346	22,864.98	17,481.00	.00	100.0%
1627054 5511 GUIDANCE SUPPLIES,	10,450	0	10,450	.00	.00	10,450.00	.0%
<u>1632099 HEALTH SVCS - HS</u>							
1632099 511185 SALARY, NURSE, H	68,112	14,456	82,568	38,289.90	44,277.80	.00	100.0%
<u>1635012 STUDENT BODY - HS - ATHLETICS</u>							
1635012 511187 ATHLETIC TRAINOR	37,500	8,938	46,438	23,465.92	17,471.60	5,500.00	88.2%
1635012 511188 SALARIES, COACHE	181,524	0	181,524	38,059.00	.00	143,465.00	21.0%
1635012 511193 TICKET TAKERS	3,500	0	3,500	225.00	.00	3,275.00	6.4%
1635012 5300 HIGH SCHOOL OFFICI	7,500	0	7,500	4,663.00	.00	2,837.00	62.2%
1635012 533006 ATHLETICS TRANSP	64,000	-2,500	61,500	13,731.96	47,768.04	.00	100.0%
1635012 5336 ATHLETIC TRANSPORT	5,500	0	5,500	.00	5,500.00	.00	100.0%
1635012 535007 GAME MGNT, ICE T	28,000	-27,826	174	174.00	.00	.00	100.0%
1635012 535019 ATHLETICS/RECOND	15,000	0	15,000	.00	.00	15,000.00	.0%
1635012 551016 TEAM EQUIPMENT,	3,000	6,456	9,456	2,736.03	7,731.95	-1,011.95	110.7%*
1635012 551017 ATH SUPP, TRAINI	5,500	0	5,500	2,655.39	.00	2,844.61	48.3%
1635012 551018 ATHLETIC AWARDS	8,500	-4,916	3,584	250.00	.00	3,333.97	7.0%
1635012 5734 DISTRICT ATHLETIC	5,000	1,460	6,460	3,130.00	1,870.00	1,460.00	77.4%
1635012 5737 PROF DEVELOPMENT,	2,000	-2,000	0	.00	.00	.00	.0%
1635012 574006 ATHLETICS INSURA	10,500	-1,174	9,326	9,326.00	.00	.00	100.0%
1635012 5856 MIDDLE SCHOOL ATH	3,000	0	3,000	.00	3,000.00	.00	100.0%
<u>1635013 STUDENT BODY - HS - FN ARTS</u>							
1635013 551091 BAND UNIFORMS	4,000	0	4,000	.00	.00	4,000.00	.0%
1635013 551092 BAND EQUIPMENT	6,500	0	6,500	.00	.00	6,500.00	.0%
1635013 5518 WOOD TECH SUPPLIES	5,600	0	5,600	.00	.00	5,600.00	.0%
<u>1635053 STUDENT BODY - HS - CURRIC</u>							
1635053 551086 AWARDS, OTHER, H	2,920	0	2,920	.00	.00	2,920.00	.0%
1635053 5517 GRAPHIC SUPPLIES H	9,086	0	9,086	.00	.00	9,086.00	.0%
1635053 5526 CURRICULUM COMPETI	16,160	-2,500	13,660	305.00	190.00	13,165.00	3.6%
<u>1641099 O&P - HS</u>							
1641099 511192 SALARIES CUSTODI	338,799	20,000	358,799	210,797.72	130,242.80	17,758.12	95.1%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1641099 5211 LIGHTS/POWER HIGH	109,602	0	109,602	43,860.66	63,947.40	1,793.94	98.4%
1641099 5214 HEATING FUEL, HIGH	52,000	0	52,000	19,300.51	32,699.49	.00	100.0%
1641099 5231 WATER, HIGH SCHOOL	14,000	0	14,000	5,776.40	8,223.60	.00	100.0%
1641099 5232 SEWER USE CHARGE,	8,000	0	8,000	5,034.72	2,965.28	.00	100.0%
1641099 5450 SUPPLIES CUSTODIAL	16,500	0	16,500	26,829.06	588.86	-10,917.92	166.2%*
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1642099 MAINT OF PLANT - HS							
1642099 5430 BLDG REPAIRS/IMPRO	70,000	0	70,000	37,275.30	38,789.55	-6,064.85	108.7%*
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1711099 SCHOOL COMMITTEE							
1711099 5301 LEGAL NOTICES	1,000	0	1,000	90.64	.00	909.36	9.1%
1711099 5304 CENSUS	750	0	750	750.00	.00	.00	100.0%
1711099 5306 LEGAL SERVICES	20,000	0	20,000	4,410.00	.00	15,590.00	22.1%
1711099 5732 SCHOOL COMMITTEE D	12,500	0	12,500	11,517.00	.00	983.00	92.1%
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1712099 SUPERINTENDENT'S OFFICE							
1712099 511151 SUPERINTENDENT'S	162,200	0	162,200	99,815.36	62,384.60	.00	100.0%
1712099 511181 SECY TO SUPT.& S	34,000	34,505	68,505	42,420.00	26,146.20	-61.05	100.1%*
1712099 5344 SUPERINTENDENT'S P	6,000	0	6,000	6,000.00	.00	.00	100.0%
1712099 5421 SUPERINTENDENT'S S	6,000	1,262	7,262	6,962.73	179.30	119.64	98.4%
1712099 5732 SUPERINTENDENT'S D	3,000	-835	2,165	1,060.00	.00	1,105.11	49.0%
1712099 5733 SUPERINTENDENT'S P	350	0	350	.00	384.75	-34.75	109.9%*
1712099 5737 SUPERINTENDENT PRO	500	4,600	5,100	5,100.00	.00	.00	100.0%
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1714099 ADMINISTRATION SUPPORT							
1714099 511154 BUSINESS ADMININ	114,750	3,443	118,193	72,734.08	45,458.80	.00	100.0%
1714099 511182 PAYROLL BUSINESS	58,150	1,745	59,895	36,858.24	23,036.40	.00	100.0%
1714099 511183 AP BUSINESS ASSI	58,150	1,745	59,895	36,858.24	23,036.40	.00	100.0%
1714099 5127 DISTRICTWIDE SITE	22,000	0	22,000	.00	.00	22,000.00	.0%
1714099 5129 OTHER STIPENDS	17,264	0	17,264	8,461.76	7,288.60	1,513.64	91.2%
1714099 5304 ANNUAL AUDIT	4,000	0	4,000	.00	.00	4,000.00	.0%
1714099 5421 OFFICE SUPPLIES	250	0	250	242.13	43.95	-36.08	114.4%*
1714099 5424 COMPUTER SUPPLIES	100	65	165	164.99	.00	.00	100.0%
1714099 5710 BUSINESS ADMINISTR	100	0	100	.00	.00	100.00	.0%
1714099 5732 BUSINESS ADMINISTR	850	-65	785	120.00	.00	665.01	15.3%
1714099 5786 BUS MGR. PROF.DEVE	1,500	0	1,500	1,500.00	.00	.00	100.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>1714510 ADMINISTRATIVE TECHNOLOGY</u>							
1714510 511191 TECH SUPPORT/MAI	160,620	4,111	164,731	101,372.80	63,358.00	.00	100.0%
1714510 5711 NETWORK TECH TRAVE	664	0	664	.00	.00	664.00	.0%
<u>1721008 SUPERVISORY - SPECIAL ED</u>							
1721008 511152 DIR. OF PUPIL SE	117,295	3,520	120,815	74,347.68	46,467.30	.00	100.0%
1721008 511172 JOB COACH	93,294	-93,294	0	.00	.00	.02	.0%
1721008 511184 SECRETARIES' SAL	50,940	1,275	52,215	32,132.32	20,082.70	.00	100.0%
1721008 512078 CLINICAL SERVICE	166,874	-46,681	120,194	61,102.84	59,091.00	.00	100.0%
1721008 5129 BEYOND SCHOOL DAY	10,000	0	10,000	.00	.00	10,000.00	.0%
<u>1721009 SUPERVISORY - CURRICULUM</u>							
1721009 511153 ASST. SUPERINTEN	135,000	-2,000	133,000	79,153.92	53,846.20	.00	100.0%
1721009 511172 MATH COACH	41,563	4,932	46,495	22,929.45	23,565.34	-.01	100.0%*
1721009 511184 SECRETARY TO ASS	46,218	-30,617	15,601	9,600.48	6,000.24	-.03	100.0%*
1721009 5323 ELE TRANSLATORS	20,000	0	20,000	2,754.37	7,355.63	9,890.00	50.6%
1721009 5421 ASST. SUPERINTENDE	2,000	-500	1,500	195.00	.00	1,305.00	13.0%
1721009 5510 ELL TEACHING SUPPL	7,500	0	7,500	.00	.00	7,500.00	.0%
1721009 5520 ELL TESTING SUPPLI	800	0	800	.00	.00	800.00	.0%
1721009 5713 ELL STAFF TRAVEL	100	0	100	.00	.00	100.00	.0%
1721009 5732 ASST. SUPERINTENDE	1,000	0	1,000	.00	.00	1,000.00	.0%
1721009 5733 ASST. SUPER. PUBLI	500	0	500	.00	.00	500.00	.0%
1721009 5738 ASST. SUPER PROF D	1,500	0	1,500	800.00	375.00	325.00	78.3%
<u>1721010 SUPERVISORY - TECHNOLOGY</u>							
1721010 511155 DIRECTOR OF TECH	100,975	3,030	104,005	64,003.04	40,001.90	.00	100.0%
1721010 511157 DISTRICT DATA CO	60,000	1,650	61,650	37,938.40	23,711.50	.00	100.0%
1721010 5421 DIR. OF TECHNOLOGY	8,500	-5,000	3,500	5,834.72	460.80	-2,795.52	179.9%*
1721010 5734 DIRECTOR OF TECH D	900	0	900	.00	440.00	460.00	48.9%
1721010 5738 DIR.TECH PROF DEV	1,500	0	1,500	.00	.00	1,500.00	.0%
<u>1721012 SUPERVISORY - ATHLETICS</u>							
1721012 5344 ATHLETIC DIRECTOR'	300	0	300	.00	.00	300.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1721012 5421 ATHLETIC DIRECTOR'	460	0	460	.00	.00	460.00	.0%
1721012 5732 ATHLETIC DIRECTOR'	300	0	300	75.00	.00	225.00	25.0%
<u>1721013 SUPERVISORY - FINE ARTS</u>							
1721013 5421 FINE ARTS DIRECTOR	565	0	565	.00	.00	565.00	.0%
1721013 5710 FINE ARTS DIRECTOR'	525	0	525	.00	.00	525.00	.0%
1721013 5732 FINE ARTS DIRECTOR	135	0	135	.00	.00	135.00	.0%
<u>1721099 SUPERVISORY - CENTRAL ADM</u>							
1721099 511165 ATHLETIC DIRECTO	51,750	-4,715	47,035	28,944.64	18,090.40	.00	100.0%
1721099 511184 ATHLETIC DIR SEC	40,857	1,315	42,172	24,546.62	17,533.30	91.68	99.8%
1721099 5300 HOMEBOUND CONTRACT	0	1,644	1,644	1,315.00	.00	329.00	80.0%
<u>1723008 SPECIAL EDUCATION TEACHERS</u>							
1723008 511158 TEAM CHAIRPERSON	265,134	-12,205	252,929	119,582.02	133,346.78	.00	100.0%
1723008 511170 TEACHERS SALARIE	0	93,294	93,294	43,058.76	50,235.22	.00	100.0%
1723008 511172 SPED ABA	0	40,356	40,356	18,625.80	21,730.10	.00	100.0%
1723008 511179 INSTRUCTIONAL AS	0	31,761	31,761	14,658.96	17,102.12	.00	100.0%
1723008 511180 SPECIALISTS	361,816	-40,245	321,571	158,422.32	163,149.14	.00	100.0%
1723008 5129 OTHER STIPENDS	10,332	0	10,332	.00	.00	10,332.00	.0%
1723008 5300 CONTRACTED SERVICE	10,000	0	10,000	5,550.42	4,449.58	.00	100.0%
1723008 5510 SUPPLIES, CLASSRM,	0	0	0	281.13	.00	-281.13	100.0%*
<u>1723010 TEACH - TECH - OTHER</u>							
1723010 5263 COMPUTER TECH MAIN	67,352	0	67,352	28,876.28	.00	38,475.72	42.9%
1723010 5312 D/W COMPUTER SOFTW	111,565	-21,506	90,059	164,372.79	5,010.36	-79,324.15	188.1%*
1723010 5313 COMPUTER TECH HARD	0	0	0	11,338.50	.00	-11,338.50	100.0%*
1723010 5510 DISTRICT WIDE TECH	0	0	0	3,655.00	.00	-3,655.00	100.0%*
<u>1723099 TEACH - SW - OTHER</u>							
1723099 511170 TEACHER'S SALARI	0	362,992	362,992	145,125.87	217,865.84	-.02	100.0%*
1723099 511172 SPED ABA	0	236,274	236,274	107,288.65	110,416.62	18,569.02	92.1%
1723099 511179 INSTRUCTIONAL AS	0	90,741	90,741	32,117.19	58,624.16	.00	100.0%
1723099 511185 PRESCHOOL NURSE	0	23,167	23,167	12,272.75	10,927.02	-32.65	100.1%*

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1723099 5119 SALARIES'RESERVE/P	406,009	-261,764	144,245	.00	.00	144,245.32	.0%
1723099 517007 TEACHERS' SAL.AC	0	19,935	19,935	4,694.36	.00	15,240.64	23.5%
<u>1723509 TEACH - CURR - OTHER</u>							
1723509 511172 CONCURRENT ENROL	10,000	-10,000	0	.00	.00	.00	.0%
1723509 512071 SUBSTITUTES-SYST	6,000	0	6,000	.00	.00	6,000.00	.0%
1723509 5510 SYSTEM WIDE CLASSR	8,000	0	8,000	9,957.03	370.00	-2,327.03	129.1%*
1723509 5712 SYSTEM-WIDE ADMIN	15,000	-10,000	5,000	1,476.96	923.10	2,599.94	48.0%
1723509 5731 SYSTEM-WIDE PROFPE	68,000	-63,816	4,184	3,981.34	450.00	-247.81	105.9%*
1723509 5732 COURSE REIMB.SYSTE	12,000	-12,000	0	.00	.00	.00	.0%
<u>1724099 SYSTEMWIDE TEXTBOOKS</u>							
1724099 5513 TEXTBOOKS-SYSTEM-W	0	2,110	2,110	2,109.81	.00	.00	100.0%
<u>1728008 PSYCHOLOGICAL SERVICES</u>							
1728008 511159 BCBA	129,735	10,049	139,784	64,515.84	75,268.43	-.02	100.0%*
1728008 511169 SOCIAL WORKERS	151,784	4,052	155,836	71,924.28	83,911.66	.00	100.0%
1728008 511177 SCHOOL PSYCHOLOG	178,327	0	178,327	82,304.76	96,022.22	.00	100.0%
<u>1732099 HEALTH SVCS - SW</u>							
1732099 512085 SALARY, NURSE, S	10,000	0	10,000	225.00	.00	9,775.00	2.3%
1732099 5307 PHYSICIAN'S STIPEN	5,000	0	5,000	1,500.00	3,000.00	500.00	90.0%
1732099 5329 HEALTH CONTRACTED	1,000	0	1,000	.00	.00	1,000.00	.0%
1732099 5501 HEALTH SERVICE, SU	5,000	0	5,000	22,997.14	1,093.30	-19,090.44	481.8%*
1732099 5710 NURSES'S MILEAGE R	100	0	100	.00	.00	100.00	.0%
1732099 5731 NURSES' CONFERENCE	500	0	500	.00	.00	500.00	.0%
<u>1733008 PUPIL TRANS - SW</u>							
1733008 5330 TRANSPORTATION OF	243,250	-103,559	139,691	139,661.40	.00	30.00	100.0%
<u>1733099 PUPIL TRANS - SW</u>							
1733099 5330 TRANSPORTATION OF	679,546	0	679,546	378,945.90	300,600.10	.00	100.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1733099 5335 TRANSPORTATION-COM	12,000	0	12,000	1,000.00	.00	11,000.00	8.3%
1735013 STUDENT BODY - SW - FN ARTS							
1735013 512070 MUSIC STAFF DUTI	3,000	0	3,000	.00	.00	3,000.00	.0%
1735013 551086 AWARDS, OTHER, F	1,200	0	1,200	.00	.00	1,200.00	.0%
1735013 551087 TRANS. & REGISTR	16,000	-11,000	5,000	.00	40.00	4,960.00	.8%
1735013 5526 FINE ARTS' EQUIP.	5,500	0	5,500	125.00	.00	5,375.00	2.3%
1741099 O&P - SW							
1741099 511192 SALARIES CUSTODI	24,357	490	24,847	15,290.56	9,556.60	.00	100.0%
1741099 513092 SALARIES CUSTODI	10,000	0	10,000	1,078.90	.00	8,921.10	10.8%
1741099 5211 LIGHTS/POWER CENTR	7,000	0	7,000	3,149.45	3,850.55	.00	100.0%
1741099 5214 HEATING FUEL, CENT	19,425	0	19,425	.00	19,425.00	.00	100.0%
1741099 5341 TELEPHONES	25,000	0	25,000	8,815.94	10,079.47	6,104.59	75.6%
1741099 5450 SUPPLIES CUSTODIAL	1,000	0	1,000	1,763.79	116.96	-880.75	188.1%*
1742099 MAINT OF PLANT - SW							
1742099 511198 FACILITY DIRECTO	106,250	3,200	109,450	67,353.92	42,096.20	.00	100.0%
1742099 511291 PART-TIME MAINT	23,750	655	24,405	15,018.40	9,386.50	.00	100.0%
1742099 5129 OTHER STIPENDS	240	334	574	353.44	220.85	-.03	100.0%*
1742099 5262 EQUIPMENT REPAIRS	10,000	0	10,000	.00	598.40	9,401.60	6.0%
1742099 5263 EQUIP SVC CONTRACT	75,000	0	75,000	32,619.37	9,224.24	33,156.39	55.8%
1742099 5264 FIRE EXTINGUISHER	3,000	0	3,000	3,047.45	.00	-47.45	101.6%*
1742099 5331 BUILDING SECURITY	30,000	0	30,000	.00	1,982.00	28,018.00	6.6%
1742099 5430 BLDG REPAIRS/IMPRO	10,000	0	10,000	11,597.32	1,139.85	-2,737.17	127.4%*
1742099 5480 TRUCK GAS & MAINT	15,000	0	15,000	919.62	2,968.51	11,111.87	25.9%
1742099 5710 MAINT MEN MILEAGE	2,000	0	2,000	.00	.00	2,000.00	.0%
1742099 5850 EQUIPMENT PURCHASE	0	0	0	1,072.00	.00	-1,072.00	100.0%*
1755099 OTHER FIXED CHARGES							
1755099 511190 CROSSING GUARDS	42,000	-11,723	30,277	9,260.07	.00	21,017.06	30.6%
1769008 TRANS TO NONPUBLIC SPED							
1769008 5333 NON-PUBLIC TRANSP	89,907	103,559	193,466	438.60	89,468.35	103,558.60	46.5%

FOR 2021 12

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1791008 PROGRAM W/MA PUBLIC SPED							
1791008 5320 TUITION MASS. PUBL	12,020	0	12,020	.00	.00	12,020.00	.0%
1793008 PROGRAM W/NON-PUBLIC SPED							
1793008 5322 TUITION, NON-PUBLI	54,317	38,895	93,212	21,431.87	71,779.81	.00	100.0%
1794008 COLLABORATIVE PAYMENTS SPED							
1794008 5321 TUITION, SPED COLL	358,223	-38,895	319,328	134,442.10	127,491.36	57,394.86	82.0%
1822011 PRINCIPAL - SR							
1822011 511160 PRINCIPALS' SALA	229,000	6,875	235,875	145,153.92	90,721.20	.00	100.0%
1822011 511184 SECRETARIES' SAL	75,031	3,099	78,131	42,999.94	35,130.60	.00	100.0%
1822011 5344 POSTAGE, SWANSON R	600	0	600	500.00	.00	100.00	83.3%
1822011 5421 PRINCIPALS' SUPPLI	3,500	-500	3,000	.00	.00	3,000.00	.0%
1822011 5422 PRINTING SUPPLIES	11,500	0	11,500	3,609.23	1,807.26	6,083.51	47.1%
1822011 5734 DUES, PRINCIPALS,	2,250	0	2,250	1,428.00	.00	822.00	63.5%
1822011 5737 PRINC.PROF.DEVELOP	3,000	0	3,000	.00	.00	3,000.00	.0%
1823008 SWANSON RD SCHOOL SPED							
1823008 511170 SPED TEACHERS' S	401,765	37,721	439,486	204,148.86	235,337.27	-.03	100.0%*
1823008 511172 SPED ABA SWANSON	131,813	137,594	269,406	120,107.16	149,299.28	.00	100.0%
1823008 511179 SPED INSTR ASST.	263,729	-99,208	164,520	79,030.61	85,489.74	.00	100.0%
1823008 512070 SPED SUB TEACHER	6,500	0	6,500	407.79	.00	6,092.21	6.3%
1823008 512079 SPED INSTR ASSIT	5,000	0	5,000	81.00	.00	4,919.00	1.6%
1823051 TEACH - SR - ELEM ED							
1823051 5100 ELL TUTOR	44,987	-668	44,318	22,595.19	21,723.00	.00	100.0%
1823051 511170 TEACHERS' SALARI	1,969,729	23,510	1,993,239	906,924.46	1,024,197.30	62,117.30	96.9%
1823051 511172 MATH PARAPROFESS	37,715	6,531	44,247	23,201.53	21,045.20	.00	100.0%
1823051 511173 VISUALLY IMPAIRE	26,106	529	26,635	13,951.63	12,683.30	.00	100.0%
1823051 511179 INSTRUCTIONAL AS	43,512	10,882	54,394	22,160.08	32,233.88	.00	100.0%

FOR 2021 12

ACCOUNTS 01	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1823051	511180 SPECIALISTS SWAN	669,698	-87,015	582,683	269,941.05	312,741.66	.00	100.0%
1823051	512070 TEA. SALARIES, S	38,000	-16,623	21,377	797.84	.00	20,579.39	3.7%
1823051	512079 INSTR. ASST. SUB	9,600	0	9,600	438.00	.00	9,162.00	4.6%
1823051	512080 LONG TERM SUBSTI	0	51,290	51,290	28,116.41	26,274.78	-3,101.56	106.0%*
1823051	5126 TEACHER IN CHARGE	4,880	0	4,880	.00	.00	4,880.00	.0%
1823051	5127 AFTER SCHOOL PROGR	10,000	0	10,000	.00	.00	10,000.00	.0%
1823051	5128 TECHNOLOGY STIPEND	2,068	0	2,068	954.48	1,113.56	-.04	100.0%*
1823051	5129 OTHER STIPENDS SWA	22,073	0	22,073	6,871.23	6,873.26	8,328.51	62.3%
1823051	5425 MUSIC SUPPLIES SWA	2,000	0	2,000	.00	.00	2,000.00	.0%
1823051	5440 PHYSICAL ED SUPPLI	2,000	0	2,000	.00	.00	2,000.00	.0%
1823051	5510 SUPPLIES, CLASSRM,	16,700	-2,800	13,900	11,103.42	1,051.07	1,745.51	87.4%
1823051	5514 504 SUPPLIES SWANS	750	0	750	.00	.00	750.00	.0%
1823051	5518 ART SUPPLIES SWANS	2,000	0	2,000	.00	.00	2,000.00	.0%
1823051	5521 AFTER SCHL PROGRAM	2,500	0	2,500	.00	.00	2,500.00	.0%
1823051	5710 MLEGAE REIMB, TEA	100	0	100	.00	.00	100.00	.0%
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1825051	LIBRARY - SR							
1825051	5587 LIBRARY SUPPLIES S	3,500	0	3,500	108.18	.00	3,391.82	3.1%
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1826051	AUDIO/VISUAL - SR							
1826051	5515 SUPPLIES, AUDIOVIS	4,000	0	4,000	521.85	.00	3,478.15	13.0%
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1827054	GUIDANCE - SR							
1827054	511176 GUIDANCE SALARIE	193,557	4,043	197,600	91,200.00	106,400.00	.00	100.0%
1827054	5511 GUIDANCE SUPPLIES,	2,250	0	2,250	291.96	.00	1,958.04	13.0%
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1832099	HEALTH SVCS - SR							
1832099	511185 SALARY, NURSE, S	147,595	-18,580	129,015	52,967.72	76,046.88	.00	100.0%
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1841099	O&P - SR							
1841099	511192 SALARIES CUSTODI	146,139	2,969	149,108	91,172.16	57,339.60	596.20	99.6%
1841099	5211 LIGHTS/POWER SWANS	53,000	0	53,000	16,714.38	36,285.62	.00	100.0%
1841099	5214 HEATING FUEL, SWAN	30,750	0	30,750	14,370.83	16,379.17	.00	100.0%
1841099	5231 WATER, SWANSON ROA	10,000	0	10,000	2,340.73	7,659.27	.00	100.0%

FOR 2021 12

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1841099 5232 SEWER USE CHARGE S	4,500	5,267	9,767	5,266.70	4,500.00	.00	100.0%
1841099 5450 SUPPLIES CUSTODIAL	8,500	0	8,500	14,486.73	946.48	-6,933.21	181.6%*
1842099 MAINT OF PLANT - SR							
1842099 5430 BLDG REPAIRS/IMPRO	28,000	0	28,000	19,895.33	14,063.93	-5,959.26	121.3%*
TOTAL GENERAL FUND	27,676,055	-461,898	27,214,157	12,971,086.41	13,083,835.25	1,159,235.34	95.7%
TOTAL EXPENSES	27,676,055	-461,898	27,214,157	12,971,086.41	13,083,835.25	1,159,235.34	

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TOWN OF AUBURN
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	27,676,055	-461,898	27,214,157	12,971,086.41	13,083,835.25	1,159,235.34	95.7%

** END OF REPORT - Generated by Cecelia Wirzbicki **

Auburn Public Schools
FY21 Budget Transfers - For SC Information and Approval
January 26, 2021

Transfers Between Same Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1423008-511172	2000	Pakachoag Sped ABA	493.63		
1423051-511170	2000	Pakachoag Teachers' Salaries	2,408.51		
1523052-5100	2000	AMS ELL Tutor	8,137.74		
1523052-511170	2000	AMS Teachers' Salaries	733.96		
1623008-511170	2000	AHS Sped Teachers	496.58		
1623008-511172	2000	AHS Sped ABA	117.59		
1823051-511170	2000	SWIS Teachers' Salaries	42,677.54		
1423051-511180	2000	Pakachoag Specialists		1,752.46	To cover for contractual obligation
1523052-512080	2000	AMS Long Term Substitute		2,398.80	To cover cost for Long Term Substitute needs
1623008-512079	2000	AHS Sped IA Substitutes		2,448.00	To cover cost of necessary substitutes
1623008-512080	2000	AHS Long Term Substitute		1,819.68	To cover cost for Long Term Substitute needs
1623053-5129	2000	AHS Other Stipends		469.07	To cover for contractual obligation
1723509-5731	2000	System Wide PD		3,500.00	To cover for contractual obligations
1823051-512080	2000	SWIS Long Term Substitutes		42,677.54	To cover cost for Long Term Substitute needs
1123008-511170	2000	Bryn Mawr SPED Teachers	0.05		
1123051-511180	2000	Bryn Mawr Specialists	0.10		
1123051-5126	2000	Bryn Mawr Teacher In Charge	0.04		
1125051-511178	2000	Bryn Mawr Media Tech	0.06		
1423051-5126	2000	Pakachoag Teacher In Charge	0.04		
1427054-511176	2000	Pakachoag Guidance Salaries	0.10		
1523052-5128	2000	AMS Technology Stipend	0.20		
1527054-511176	2000	AMS Technology Stipend	0.06		
1123051-5128	2000	Bryn Mawr Technology Stipend		0.02	To cover for overage in line
1425051-511178	2000	Pakachoag Media Tech		0.03	To cover for overage in line
1721009-511172	2000	Math Coach		0.01	To cover for overage in line
1721009-511184	2000	Secretary to Asst Superintendent		0.03	To cover for overage in line
1723099-511170	2000	System Wide Teacher Salaries		0.02	To cover for overage in line
1728008-511159	2000	BCBA		0.02	To cover for overage in line
1823008-511170	2000	SWIS Sped Teacher Salaries		0.03	To cover for overage in line
1823051-5128	2000	SWIS Technology Stipends		0.04	To cover for overage in line
1723099-5119	2000	Teachers' Salary Reserve		0.45	To cover for overage in line

Transfers Between Different Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1723099-5119	2000	Teachers' Salary Reserve	14,670.54		
1523052-5100	2000	AMS ELL Tutor	13,006.07		
1541099-511192	4000	AMS Custodial Salaries	200.00		
1721099-511184	3000	Athletic Director's Salary	91.68		
1432099-511185	3000	Pakachoag Nurse Salaries		18,000.00	To cover cost for a necessary 1:1 nurse
1635012-551016	3000	Athletic Team Equipment		1,011.95	To cover for necessary equipment replacement
1641099-511192	4000	AHS Custodial Salaries		2,679.48	To cover for contractual obligation
1642099-5430	4000	AHS Building Repairs/Improvements		6,064.85	To cover costs of needed building repairs
1712099-511181	1000	Superintendent's Secretary		61.05	To cover for contractual obligation
1712099-5733	1000	Superintendent's Publications		34.75	To cover for overage in line
1714099-5421	1000	Office Supplies		36.08	To cover for overage in line
1723099-511185	3000	Preschool Nurse		32.65	To cover for contractual obligation
1742099-5264	4000	D/W Fire Extinguishers		47.45	To cover for overage in line
1742099-5129	4000	Other Stipends		0.03	To cover for overage in line

SCHOOL COMMITTEE LEGAL STATUS

The School Committee is the governing board of the Town of Auburn's public school district. Although it functions as a duly elected Committee of town government, the School Committee has, unlike other town boards, autonomous and absolute authority within limitations established by the Commonwealth of Massachusetts to carry out the educational policies of the state and guide the educational process.

The Auburn School Committee is made up of 5 members who serve on a staggered three year term, elected by vote of the townspeople at the annual election which is held on the third Tuesday in May of each year.

Established by law

SOURCE: MASC

LEGAL REFS.: M.G.L. [41:1](#) and [71:37](#) specifically, but powers and duties of School Committees are established throughout the General Laws of Massachusetts Relating to School Committees

Town of Auburn Charter, Section 3.02

CROSS REFS.: [AA](#), School District Legal Status
[BBA](#), School Committee Powers and Duties

First Reading: January 20, 2021

Second Reading:

Approved:

SCHOOL COMMITTEE ORGANIZATIONAL MEETING

For the purpose of organizing, the School Committee, at its first regular meeting following the District's annual elections (and within 7 days of such election), will elect from its membership a Chair, a Vice-Chair, and a clerk, all of whom will hold their respective offices for a term of one year or until a successor is elected.

In the event the Chair and Vice-Chair are no longer members of the School Committee, the senior member (years served) will act as the Chair Pro-Tem.

A majority of the members of the School Committee will constitute a quorum. The election will proceed as follows:

1. Nominations for the office of Chair will be made by the Superintendent. The Chair will be elected by a majority roll-call vote of the members present and voting. If no nominee receives a majority vote, the election will be declared null and void and nominations will be reopened.
2. Upon election, the new Chair will preside, calling for the election of a Vice-Chair and clerk, in order. The procedure used for their election will be the same as that for electing the Chair.
3. Any vacancy among the officers occurring between organizational meetings will be filled by a member elected by the School Committee. The election will be conducted as described above.

Following election of officers at its organizational meeting, the School Committee may proceed into such regular or special business as scheduled on the agenda.

SOURCE: MASC

First Reading: January 20, 2021

Second Reading:

Approved:

HOMEBOUND INSTRUCTION

The schools may furnish homebound instruction to those students who are unable to attend classes for a period of not less than 14 school days in any school year due to a physical injury, medical situation, or a severe emotional problem. The instruction is designed to provide maintenance in the basic academic courses so that when a student returns to school he/she will not be at a disadvantage because of the illness or the hospitalization.

To qualify for the program the student needs a written statement from a medical doctor requesting the homebound instruction, stating the reasons why, and estimating the time the student will be out of school. This statement needs to be sent to the Director of Pupil Services.

Homebound instruction is offered in basic elementary subjects and in secondary subjects which do not require laboratories and special equipment, subject in all cases to the availability of qualified teachers. Certified teachers are assigned to homebound instruction by the Director of Pupil Services with the approval of the Superintendent. Or his/her designee.

LEGAL REF: 603 CMR 28.03 (3)©

SOURCE: MASC June 2020

First Reading: January 20, 2021

Second Reading:

Approved: